

National Scientific Balloon Facility

New Mexico State University / Physical Science Laboratory
Purchasing Office
P. O. Box 319
Palestine, Texas 75802-0319, USA
Phone 903.729.0271 ext 260 Fax 903.723.8054



VENDOR LIST REQUEST

INSTRUCTIONS:

- Please complete the following information. ALL information is required.
- The information must include the NAICS code(s) that your business is active and wishes to be considered.
- Forms containing incomplete information will NOT be processed.
- When completed, this form may be handed in person to a representative of NSBF Purchasing Office, scanned emailed to purchasing2@master.nsbf.nasa.gov, faxed to (903) 723-8054 or mailed to Purchasing Agent, National Scientific Balloon Facility, P. O. Box 319, Palestine, TX 75801-0319, USA

REQUEST:

- ☐ ADD my company to your vendor list.
- ☐ REMOVE my company from your vendor list.
- ☐ CHANGE the information on my company in your vendor list to the following.

COMPANY NAME:

MAILING ADDRESS:

COMPANY CITY:

STATE

ZIP-CODE

CONTACT NAME

PHONE/FAX

EMAIL

FEDERAL TAXPAYER ID NO.

NAICS / SIC CODE

PLEASE CONSIDER MY COMPANY FOR THE FOLLOWING KINDS OF PRODUCTS OR SERVICES:

MY COMPANY IS THE FOLLOWING KIND OF BUSINESS (CHECK ALL THAT APPLY):

- ☐ LARGE BUSINESS
- ☐ GOVERNMENT / NON-PROFIT

- ☐ INDIAN OR ALASKAN NATIVE OWNED

- ☐ SMALL BUSINESS
- ☐ WOMAN OWNED SMALL BUSINESS
- ☐ SMALL DISADVANTAGED BUSINESS
- ☐ HUBZone SMALL BUSINESS
- ☐ VETERAN OWNED SMALL BUSINESS
- ☐ SERVICE-DISABLED VETERAN OWNED SMALL BUSINESS

SIGNED BY:

DATE: